

Date: 5th December, 2017

To, BSE Ltd. Phiroze Jeejeebhoy Towers, Dalal Street, Mumbai: 400001 **Ref: Scrip Code: 534535** 

Respected Sir,

## Sub: Notice of the 23rd Annual General Meeting and Book Closure

Pursuant to the provision of SEBI (Listing Obligation and Disclosure Requirements) Regulation 2015, we hereby inform you that the 23<sup>rd</sup> Annual General Meeting of the Members of our Company is scheduled to be held on Friday, 29<sup>th</sup> December 2017 at 10.00 a.m. at Hotel Swagath Grand, CSR Complex, Alkapuri X Road, Nagole, Hyderabad-500068

Further pursuant to Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, it is hereby informed that the Register of Members and Share Transfer Books of the Company will remain close from Saturday, December 23, 2017 to Friday, December 29, 2017 (both days inclusive) for the purpose of AGM.

The Notice of AGM along with the Explanatory Statement, Directors Report, Auditors Report and Audited Financial Statement of the Company for the year ended 31<sup>st</sup> March, 2017 is being sent to Members by permitted mode at the postal address or emailed to email address, registered with the Company / Depository Participant (DP) as the case may be.

Pursuant to provision of Section 108 of the Companies Act, 2013 read with rule 20 of the Companies (Management and Administration) Rules 2014 as amended from time to time and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015 the Company is providing E-voting facility to its members holding shares as on 22<sup>nd</sup> December, 2017 being the cut-off date to exercise their rights to vote by electronic means on all the resolutions set out in the Notice of AGM through e-voting facilitated by Central Depository Services (India) Limited (CDSL). E-voting shall commence on Tuesday 26<sup>th</sup> December, 2017 11.00 A.M and ends on Thursday 28<sup>th</sup> December, 2017, 5.00 P.M.

## BIO GREEN PAPERS LTD.

The Notice of AGM is also available on Company's website www.biogreenpapers.com

The results of voting along with scrutinizers report shall be placed on the Company's website www.biogreenpapers.com and on the website of CDSL within three days of passing of the resolution at the AGM of the Company and will be immediately communicated to the Stock Exchanges.

Pursuant to Regulation 34 (1) of SEBI (Listing Obligation and Disclosure Requirements)
Regulation 2015 the Company shall submit the Annual report to the Stock Exchange within twenty

one working days of it being approved and adopted in the Annual General Meeting.

You are requested to take the above on your record.

Thanking you,

Yours faithfully

For Bio Green Papers Lip

VELAMALA JAGDISH Managing Director